

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

November 29, 2021

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on November 29, 2021 at 4:25 p.m. in the Utility Conference Room at 349 South McKinley Street. Commissioners in attendance were Jeff Amo, Jay Eddy, Pete Olson, and Don Mathews. Also present were General Manager Casey Engebretson, Office Manager Julie Babcock, Electric Superintendent Kevin LaValley, and Garrett Aleckson (Banner Journal).

A motion was made by Commissioner Amo and seconded by Commissioner Olson to approve the minutes from the October 25, 2021 regular meeting.

Aye: Lund, Amo, Eddy, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to approve the accounts payable vouchers; CK #37760 - #37839; EP #100556 - #100566 – Totaling \$933,352.10.

Aye: Lund, Amo, Eddy, Olson, and Mathews
Motion Carried.

Julie Babcock reviewed the October 2021 financials.

Julie Babcock reviewed the October 2021 arrears.

Casey Engebretson provided an update on water operations. Casey informed the Commission that the water and wastewater staff are continuing to concentrate their efforts on AMI meter replacements. The crews have six (6) meters yet to install. These customers were sent a final notice requesting an appointment to change out the water meter by November 19, 2021. Two (2) customers refused the installation of the AMI meter and four (4) other customers failed to schedule an appointment. Pursuant to the final notice, those six customers will have the non-standard meter charge added to their utility bill, in accordance with the Utility's rate tariff, starting with the November billing mailed in December.

Casey Engebretson informed the Commission that the diaphragm pumps at the WWTP have been installed.

Kevin LaValley provided an update on electric operations. Kevin informed the Commission that we are still waiting to receive the written inspection report for the underwater inspection of the forebay upper bulkhead gates. Kevin also informed the Commission that transformer pricing and lead times have increased dramatically. The Utility is collaborating with WPPI and other members to put together a large transformer order in the hopes that this will result in better pricing and delivery.

Casey Engebretson provided the Commission with a construction update for the operations center. The Commission reviewed the eighth payment application, change orders to-date, and project costs-to-date. Casey informed the Commission that a few minor punch list items remain to be completed. The ninth pay application should be received within the next week and the final pay application will be received later in December or early January.

Casey Engebretson reminded the Commission of the ribbon cutting ceremony scheduled for December 7, 2021 at 10:00 a.m. A short ceremony will take place in the garage, with the ribbon cutting and refreshments to follow.

The next meeting is scheduled for Monday December 27, 2021 at 4:30 pm.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to adjourn the meeting at 5:07 p.m.

Casey Engebretson, General Manager

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