

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

November 28, 2022

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on November 28, 2022 at 4:30 p.m. in the Utility Conference Room at 349 South McKinley Street. Commissioners in attendance were Jeff Amo, Jay Eddy, Don Mathews, and Pete Olson. Also present were General Manager Casey Engebretson and Garrett Aleckson (Banner Journal).

A motion was made by Commissioner Eddy and seconded by Commissioner Olson to approve the minutes from the October 24, 2022 regular meeting.

Aye: Lund, Amo, Eddy, Mathews, and Olson
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve the accounts payable vouchers; CK #40744 - #40814; EP #100674 - #100681 – Totaling \$616,150.88.

Aye: Lund, Amo, Eddy, Mathews, and Olson
Motion Carried.

The Commission reviewed the October 2022 arrearages.

Casey Engebretson provided an update on the Highway A water main extension project. The Contractor has completed the installation along Highway A. The water main has been tested and is in service. Commissioner Amo asked if the water main under Hwy 12/27 has been completed. Casey was not certain and will report back to the Commission at next month's meeting.

Casey Engebretson provided an update on the WWTP Operator recruitment process. Applications are being accepted until December 1 and interviews are scheduled to take place between December 5-16. The new hire tentative start date is January 16, 2023.

Casey Engebretson presented the Commission with the Power Cost Adjustment (PCAC) for October. The PCAC has decreased from previous months, but remains higher than average, primarily due to high market energy prices.

Casey Engebretson informed the Commission that he attended the November 16th Special City Council meeting to provide an overview of the Small Cell Wireless ordinance and answer any questions from the Council. This meeting was the first reading of the ordinance. The second reading will be on the agenda for the December City Council meeting and final adoption of the ordinance will be considered.

Casey Engebretson informed the Commission that the 2023 APPA Legislative Rally will be held on February 27 and 28 in Washington D.C. The annual rally offers representatives of public power nationwide the chance to meet with members of Congress to advocate for Public Power and discuss issues facing public power with elected officials. WPPI offers scholarships to members to cover airfare, hotels, meals, and registration. Casey requested the Commission's permission to attend the 2023 Legislative Rally.

A motion was made by Commissioner Amo and seconded by Commissioner Mathews authorizing Casey to attend the 2023 APPA Legislative Rally in Washington D.C.

Aye: Lund, Amo, Eddy, Mathews, and Olson
Motion Carried.

Casey Engebretson provided a list of proposed Value of Local Utility fund donations for the Commission's consideration.

A motion was made by Commissioner Olson and seconded by Commissioner Amo to approve the following Value of Local Utility fund disbursements:

- Community Contributions: \$1,000 – BRF Fire Department
- Economic Development: \$250 – BR Area Chamber of Commerce; \$500 – BRF Downtown Association
- School Education & Outreach: \$910 – BRFHS Science Department
- Customer Services & Branding: \$590 – BRFHS Science Department; \$1,500 – JC Interfaith Caregivers Groceries-to-Go Program; \$890 – Friends Sharing Food

Aye: Lund, Amo, Eddy, Mathews, and Olson
Motion Carried.

The next meeting is scheduled for Monday December 19, 2022 at 4:30 pm.

A motion was made by Commissioner Eddy and seconded by Commissioner Mathews to adjourn the meeting at 5:03 p.m.

Casey Engebretson, General Manager

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