

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

September 30, 2019

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on September 30, 2019 at 4:27 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Jay Eddy, Pete Olson, and John Lindahl. Don Mathews was excused. Also present were General Manager Casey Engebretson, Office Manager Julie Babcock, Line Foreman Cal Thompson, and City Administrator Brad Chown.

A motion was made by Commissioner Lindahl and seconded by Commissioner Eddy to approve the minutes from the August 26, 2019 Regular Meeting.

Aye: Lund, Lindahl, Olson, and Eddy
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Lindahl to approve the accounts payable vouchers; Accounts Payable (CK #35881 - #35958; HC #100324 - #100331) – Totaling \$700,556.99.

Aye: Lund, Lindahl, Olson, and Eddy
Motion Carried.

Julie Babcock reviewed the August 2019 financial statements and arrearages.

Julie Babcock presented the Commission with the 2020 budget final draft. Julie explained minor changes that were made to the preliminary budget presented to the Commission at the August, 2019 meeting.

A motion was made by Commissioner Lindahl and seconded by Commissioner Olson to approve the 2020 Electric, Water, and Sewer budgets as presented.

Aye: Lund, Lindahl, Olson, and Eddy
Motion carried.

Casey Engebretson informed the Commission that Kountoupes Painting completed the corrections to the coating deficiencies on the Industrial Park water tower.

Casey Engebretson informed the Commission that the proposed new water rates were received from the PSCW. Information on the new rate structure and public hearing date will be discussed at the October, 2019 Commission meeting.

Casey Engebretson informed the Commission that a high school AP science class will be touring the water and wastewater facilities in October.

Casey Engebretson summarized the ongoing repairs to hydro units #1 and #3. Pictures of the runner chest on hydro #3 will be sent to Canadian Hydro and a follow-up discussion will be held to discuss possible casting issues with the runner chest.

Casey Engebretson stated that the line crew continues to install LED street lights and the installation of the new eastside circuit will begin the week of October 7th.

A motion was made by Commissioner Eddy and seconded by Commissioner Olson to approve the Quit Claim deed with the City for the area of the retention pond on the Utility parcel on McKinley St.

Aye: Lund, Lindahl, Olson, and Eddy
Motion carried.

A motion was made by Commissioner Lindahl and seconded by Commissioner Eddy to approve the Memorandum of Understanding with the City for the sand stockpile.

Aye: Lund, Lindahl, Olson, and Eddy
Motion carried.

The October commission meeting will be held on October 28th, 2019.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to adjourn to closed session at 4:57 p.m. for discussion of the General Manager's contract renewal.

Aye: Lund, Lindahl, Mathews, and Eddy
Motion carried.

Casey Engebretson, General Manager
comm.mtg.minutes.9.30.19