

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

August 26, 2019

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on July 29, 2019 at 4:30 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Jay Eddy, Don Mathews, and John Lindahl. Pete Olson was excused. Also present were General Manager Casey Engebretson and Office Manager Julie Babcock.

A motion was made by Commissioner Eddy and seconded by Commissioner Lindahl to approve the minutes from the July 29, 2019 Regular Meeting.

Aye: Lund, Lindahl, Mathews, and Eddy  
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to approve the minutes from the July 14 and August 14 Utility Operations Center Building Committee meetings.

Aye: Lund, Lindahl, Mathews, and Eddy  
Motion carried.

A motion was made by Commissioner Lindahl and seconded by Commissioner Mathews to approve the accounts payable vouchers; Accounts Payable (CK #35807 - #35880; HC #100316 - #100323) – Totaling \$688,940.13.

Aye: Lund, Lindahl, Mathews, and Eddy  
Motion Carried.

Julie Babcock reviewed the July 2019 financial statements and arrearages.

Julie Babcock presented the Commission with the 2020 preliminary budget and discussion ensued. Julie will complete and present the final budget for approval at the September Commission meeting

Casey Engebretson informed the Commission that Kountoupes Painting will complete the corrections to the coating deficiencies on the Industrial Park water tower starting Friday, August 30<sup>th</sup>.

Casey Engebretson reviewed the Utility Building Committee's A/E selection process with the Commission. Casey informed the Commission that the Committee selected SEH for A/E services.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to authorize Casey Engebretson to execute the A/E contract with SEH for the Utility Operations Center and designate Casey Engebretson as the authorized representative for the project.

Aye: Lund, Lindahl, Mathews, and Eddy  
Motion carried.

The September commission meeting will be held on September 30<sup>th</sup>, 2019.

A motion was made by Commissioner Lindahl and seconded by Commissioner Eddy to adjourn the meeting at 5:03 p.m.

Aye: Lund, Lindahl, Mathews, and Eddy  
Motion carried.