

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

July 30, 2018

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on July 30, 2018 at 4:30 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Pete Olson, Jay Eddy, John Lindahl, and Don Mathews .

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to approve the minutes from the June 25, 2018 Regular Meeting.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve the accounts payable vouchers; Accounts Payable (CK #34756 - #34872; HC #100193 - #100204) – Totaling \$983,722.94.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion Carried.

Julie Babcock reviewed the June 2018 financial statement and A/R arrears.

Casey Engebretson informed the Commission that the Water Utility has received the Notice of Investigation for the PSCW Construction Authorization application filed previously, requesting PSCW authorization to install Automated Metering Infrastructure. Casey explained that the Notice of Investigation allows stakeholders and customers to intervene and file comments on the application. Casey has spoken with the PSCW and a decision is expected by mid-August.

Casey Engebretson informed the Commission that the portable sampler at the WWTP was purchased in 2013 for \$4,400 and has not been used for approximately five (5) years and is need of some maintenance to become fully operational. Casey explained that the Wisconsin Rural Water Association (WRWA) has an equipment loaner program, which allows member communities to borrow equipment at no cost. The Commission discussed the benefits of donating the portable sampler to the WRWA equipment loaner program.

A motion was made by Commissioner Lindahl and seconded by Commissioner Mathews to donate the portable sampler to the WRWA equipment loaner program, in its current condition.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion Carried.

Kevin LaValley provided the Commission with an overview of the schedule and scope of work for the dam repair project. Kevin informed the Commission that the project went well, with few delays, and was completed on July 24, 2018.

Casey Engebretson reviewed preliminary total dam repair project costs with the Commission. Casey stated that he is in the process of finalizing supporting documentation and will be completing the necessary administrative tasks to complete the project closeout with FEMA and WEM.

Casey Engebretson informed the Commission that department heads have begun formulating their budgets. Draft budgets will be presented for Commission review at the August meeting and a final budget will be presented for Commission approval at the September meeting.

Casey Engebretson informed the Commission that the triennial Federal Energy Regulatory Commission dam inspection is scheduled for August 27, 2018.

A motion was made by Commissioner Eddy and seconded by Commissioner Mathews to adjourn the meeting at 5:16pm.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion Carried.

Casey Engebretson, General Manager

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