

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

June 24, 2019

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on June 24, 2019 at 4:30 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Pete Olson, Jay Eddy, Don Mathews, and John Lindahl. Also present were General Manager Casey Engebretson, Electric Operations Supt. Kevin LaValley, Office Manager Julie Babcock, WWTP Lead Rick Weikel.

A motion was made by Commissioner Eddy and seconded by Commissioner Lindahl to approve the minutes from the May 20, 2019 Regular Meeting.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve the accounts payable vouchers; Accounts Payable (CK #35367 and #35646 - #35737; HC #100294 - #100305) – Totaling \$732,071.95.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion Carried.

Julie Babcock reviewed the May 2019 financial statements and arrearages.

Casey Engebretson informed the Commission that the Water Department has completed the street projects for this year. The Water Department will still incur some costs for placing asphalt in intersections and areas where there were water main breaks this past winter.

Rick Weikel provided an overview of the rehabilitation project for the final clarifiers. The east clarifier was completed last fall and the west clarifier was recently completed. Rick stated that both clarifiers are performing well.

Rick Weikel summarized the Compliance Maintenance Annual Report. The WWTP received a grade of 4.0. The Commission recognized Rick and Billy for the fine work they are doing.

A motion was made by Commissioner Lindahl and seconded by Commissioner Olson to approve Compliance Maintenance Resolution 2019-1.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion Carried.

Kevin LaValley informed the Commission of power poles that need to be removed as the poles are in conflict with the new McKinley Street project. Kevin explained that the crew would be performing switching to feed various circuits from different power transformers. Kevin also explained the plan to install a new 3-phase underground from Lincoln sub to the east side circuit on Hwy. 54. This addition will provide an alternate feed for the Wal-Mart Supercenter and allow the ability to perform testing at Lincoln substation.

Casey Engebretson stated that he met with the City Administrator, Mayor, Miron, and SEH for preliminary discussions regarding the feasibility of constructing a consolidated building for the utility, fire, and EMS. A joint Public Safety and Utility Building Committee meeting will be scheduled in July to discuss the issue further and form a recommendation. The Commission authorized the Utility Building Committee to make the determination on behalf of the Commission.

Casey Engebretson stated that the next step is for the Utility to hire an architect to begin space/need studies and design. Casey has completed the majority of the PSC Constriction Authorization application for the new utility building, however, the remaining sections of the application, as well as the electric rate case, will require information on costs, design, and schedules. The Commission discussed the options of issuing an RFP for an

architect or hiring the same architect as the City. The Commission authorized the Utility Building Committee to make the decision on behalf of the Commission.

A motion was made by Commissioner Eddy and seconded by Commissioner Olson to approve the Construction Manager contract with Miron Construction, contingent upon approval by the City Attorney.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Lindahl to adjourn the meeting at 5:15 p.m.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion carried.

Casey Engebretson, General Manager
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