

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

May, 2021

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on April 26, 2021 at 4:27 p.m. in the Utility Conference Room at 119 North Water Street. Commissioners in attendance were Jay Eddy, Jeff Amo, Pete Olson, and Don Mathews. Also present were General Manager Casey Engebretson, Electric Supt. Kevin LaValley, Office Manager Julie Babcock, and Garrett Aleckson (Banner Journal).

A motion was made by Commissioner Amo and seconded by Commissioner Olson to approve the minutes from the April 26, 2021 regular meeting.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve the accounts payable vouchers; CK #37320 - #37405; HC #100502 - #100513) – Totaling \$1,198,472.00.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

Julie Babcock reviewed the April 2021 financials.

Julie Babcock reviewed the April 2021 arrears and provided an update on customer disconnections.

Casey Engebretson informed the Commission that the water and wastewater operators plan to resume water meter change-outs as soon as the handheld software updates are complete. Sandy Anderson has been working with Honeywell and WPPI on the upgrades.

Casey Engebretson informed the Commission that Midwest General and Mechanical Contractors, Inc. will begin the diaphragm pump replacement as soon as the pumps and materials become available.

Casey Engebretson presented the WWTP Compliance Maintenance Annual Report to the Commission. Casey stated that the WWTP received a grade of “A” for all categories and commended Rick and Bill for continuing to do an outstanding job operating the WWTP.

A motion was made by Commissioner Olson and seconded by Commissioner Amo to approve Resolution 2021-2; WWTP Compliance Maintenance Annual Report.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

Kevin LaValley reported that the Line Crew has been busy with new and temporary services, tree trimming, locates, and pole change-outs.

The Commission discussed an economic development grant request from the Black River Area Chamber of Commerce. The grant would be used to help defray advertising costs for the Karner Blue Butterfly Festival fun walk/run.

A motion was made by Commissioner Eddy and seconded by Commissioner Mathews to award a \$250 economic development grant to the Black River Area Chamber of Commerce.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

Casey Engebretson provided the Commission with a construction update for the operations center. Casey also provided an overview of the second payment application and project costs-to-date.

The next meeting is scheduled for Monday June 18, 2021 at 4:30 pm.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to adjourn at 5:08 p.m.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

Casey Engebretson, General Manager
comm.mtg.minutes.5.24.2021