

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

May 20, 2019

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on May 20, 2019 at 4:30 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Pete Olson, Jay Eddy, Don Mathews, and John Lindahl. Also present were General Manager Casey Engebretson, Electric Operations Supt. Kevin LaValley, Line Foreman Cal Thompson, and Kyle Von Ruden (Banner Journal).

A motion was made by Commissioner Eddy and seconded by Commissioner Lindahl to approve the revised agenda.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion carried.

A motion was made by Commissioner Lindahl and seconded by Commissioner Eddy to approve the minutes from the April 29, 2019 Regular Meeting.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Lindahl to approve the accounts payable vouchers; Accounts Payable (CK #35326 and #355571 - #35645; HC #100286 - #100293) – Totaling \$858,446.82.

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion Carried.

Casey Engebretson reviewed the April 2019 financial statements and arrearages.

Casey Engebretson summarized the 2019 water main and water services replacement projects. The North 5th Street project has been completed. Remaining projects include Buchanan St. and Crestwood St. Casey informed the Commission that the projects are going well, however, there has been ongoing issues with the utility locates being inaccurate or missing. The Commission asked Casey to address the issue further with the gas and locate companies.

Casey Engebretson presented the Commission with a proposal from Municipal Well & Pump for the not to exceed amount of \$16,321.00 to replace the column piping and bowl assembly for Well #4. This proposal also includes the cost to brush and bail the well.

Casey Engebretson informed the Commission that the sludge transfer pump at the WWTP has been replaced at a cost of approximately \$8,000. Casey also stated that the rehabilitation on the west final clarifier is progressing on schedule.

Kevin LaValley reported that Krause Engineering will be on-site on May 21 to troubleshoot issues with the hydro breakers. Cal Thompson gave an update on the work being completed by the line crew.

Casey Engebretson informed the Commission that construction manager (CM) proposal interviews were conducted on May 8, 2019. The Utility Operations Committee heard proposals from Miron Construction and Market & Johnson. The committee was impressed with both proposals and selected Miron Construction as the CM. The committee's determining factors were that Miron offered a two-year warranty versus a one-year warranty (Market & Johnson) and the potential of cost savings if the project proceeds concurrently with the public safety building project. Casey also reported that he will be meeting with Brad Chown, Miron, and SEH to discuss if a consolidated building (Utility, Fire & EMS) would be feasible and cost-effective.

Casey Engebretson presented information to the Commission regarding the McKinley St. and Andrews Rd project. As a result of the regional stormwater requirements for the project, a 20 ft. wide easement across the Utility's parcel

would be needed to facilitate an interconnection with McKinley Street's stormwater infrastructure and the retention pond. Casey will be attending the Plan Commission meeting on June 5 to represent the Utility.

A motion was made by Commissioner Lindahl and seconded by Commissioner Mathews to authorize Casey to approve the easement on behalf of the Utility, pending the Plan Commission's recommendation and City Council's approval

Aye: Lund, Lindahl, Mathews, Olson, and Eddy
Motion carried.

Casey Engebretson reported that the Water Rate Case application was submitted to the PSCW last week.

Casey Engebretson presented the Commission with information regarding changing BRFMU's electric rate tariff to eliminate the option for residential and general service customers to choose 7a.m.-7p.m. and 9a.m.-9p.m. as options for the time-of-day on-peak period, resulting in 8a.m-8p.m. as the sole option available. This change would simplify billing, metering, and compliance requirements. This change would also align the on-peak period with WPPI's wholesale on-peak period. Currently, there are three customers utilizing the 7a.m.-7p.m. on-peak period option. Those customers will be grandfathered. Upon approval, WPPI staff will file the application with the PSCW on behalf of the Utility.

A motion was made by Commissioner Eddy and seconded by Commissioner Olson to authorize Casey to work with WPPI to file the rate tariff application with the PSC.

Aye: Lund, Lindahl, Olson, and Eddy
Motion Carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Lindahl to adjourn the meeting to closed session at 5:04 p.m. pursuant to §19.85 (1)(c) and §19.85 (1)(f) considering employment, preliminary personnel problems, and personal histories of a public employee subject to the jurisdiction or authority of the governing body.

Casey Engebretson, General Manager
comm.mtg.minutes.5.20.19