

## BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

April 26, 2021

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on April 26, 2021 at 4:27 p.m. in the Utility Conference Room at 119 North Water Street. Commissioners in attendance were Jay Eddy, Jeff Amo, Pete Olson, and Don Mathews. Also present were General Manager Casey Engebretson, Electric Supt. Kevin LaValley, and Garrett Aleckson (Banner Journal).

A motion was made by Commissioner Eddy and seconded by Commissioner Olson to approve the minutes from the March 29, 2021 regular meeting.

Aye: Lund, Eddy, Amo, Olson, and Mathews  
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Amo to approve the accounts payable vouchers; CK #37232 - #37319; HC #100494 - #100501) – Totaling \$592,732.97.

Aye: Lund, Eddy, Amo, Olson, and Mathews  
Motion Carried.

Casey Engebretson reviewed the March 2021 financials.

Casey Engebretson reviewed the March 2021 arrears and provided an update on customer deferred payment arrangements and disconnections.

Casey Engebretson informed the Commission that the Water Dept. will begin street projects next week.

Casey Engebretson informed the Commission that one (1) bid was received for the diaphragm pump replacement at the WWTP. The bid was received from Midwest General and Mechanical Contractors, Inc. in the amount of \$114,150.00. Initial estimates in 2020 were at approximately \$100,000.

A motion was made by Commissioner Eddy and seconded by Commissioner Amo to award the bid to Midwest General and Mechanical Contractors, Inc. in the amount of \$114,150.00 and authorize Casey Engebretson to execute an Agreement to perform the work.

Aye: Lund, Eddy, Amo, Olson, and Mathews  
Motion Carried.

The Commission discussed an economic development grant request from the Black River Downtown Association for a project consisting of naming downtown parking. This request was tabled at the March 2021 meeting. Commissioner Eddy stated that the City Council heard the proposal and had a consensus to allow the project to move forward.

A motion was made by Commissioner Olson and seconded by Commissioner Amo to award a \$500 economic development grant to the Black River Downtown Association.

Aye: Lund, Eddy, Amo, Olson, and Mathews  
Motion Carried.

The Commission discussed a donation request from the Jackson County Ag Society for the Jackson County Fair. Casey Engebretson stated that this would be a great advertising opportunity for the Utility and that Customer Service and Branding Funds could be used to fund the donation. Bronze and Silver level donations include advertising, along with season passes and grandstand event passes. Casey proposed that the Utility would offer a drawing to customers for the passes.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to make a Silver Level donation in the amount of \$800 and direct staff to facilitate a drawing for utility customers for the passes.

Aye: Lund, Eddy, Amo, Olson, and Mathews  
Motion Carried.

Casey Engebretson provided the Commission with a construction update for the operations center. Casey also provided a breakdown of additions and uses of contingency funds up to this point in construction.

The next meeting is scheduled for Monday, May 24, 2021 at 4:30 pm.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to adjourn at 5:16 p.m.

Aye: Lund, Eddy, Amo, Olson, and Mathews  
Motion carried.

Casey Engebretson, General Manager  
comm.mtg.minutes.4.26.2021