

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

February 26<sup>th</sup>, 2018

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on February 26, 2018 at 4:28 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Pete Olson, Don Mathews, Jay Eddy and John Lindahl.

A motion was made by Commissioner Eddy and seconded by Commissioner Lindahl to approve the minutes from the January 29, 2018 regular meeting.

Aye: Lund, Lindahl, Eddy, Olson, and Mathews  
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve the accounts payable vouchers; Accounts Payable (HC: #100150 - #100157; CK #34358 - #34439) in the amount of \$760,756.07.

Aye: Lund, Lindahl, Eddy, Olson and Mathews  
Motion Carried.

Julie Babcock reviewed the January 2018 financial statement and A/R arrears. Julie also informed the Commission that the audit has been completed.

Casey Engebretson informed the Commission that the Wisconsin DNR has issued the Wisconsin Pollutant Discharge Elimination System permit to the WWTP. The permit is a 5-year permit and will take effect on March 1, 2018.

Casey Engebretson discussed the needed repairs to the two final clarifiers at the WWTP. A proposal from Strand Associates was received for engineering and bid services in the amount of \$16,900. Casey will execute the agreement with Strand and proceed with the advertisement for bids for the rehabilitation. The work will be paid for using funds from the equipment replacement fund.

A motion was made by Commissioner Lindahl and seconded by Commissioner Olson to approve the Community Contribution Request from the Black River Falls Fire Department and the National Fire Safety Council in the amount of \$225.00 for the purpose of purchasing educational materials for local schools.

Aye: Lund, Lindahl, Eddy, Olson and Mathews  
Motion Carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve the Gloving Requirement Addendum to the MEUW/APPA electric safety manual.

Aye: Lund, Lindahl, Eddy, Olson, and Mathews  
Motion carried.

Casey Engebretson informed the Commission that the bid opening for the dam construction will be held on March 9, 2018 at 2 p.m. at the Utility Office. A special meeting will be held on March 13, 2018 at 1:30 p.m. for the purpose of awarding the dam construction contract.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to authorize Casey Engebretson to begin the hiring process for a hydroelectric operator and an apprentice lineman, as the budget allows, in preparation for pending retirements.

Aye: Lund, Lindahl, Eddy, Olson, and Mathews  
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to adjourn the meeting at 5:23pm.

Aye: Lund, Lindahl, Eddy, Olson and Mathews  
Motion Carried.

Casey Engebretson, General Manager

comm.mtg.minutes.2.26.18