

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

November 30, 2020

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on November 30, 2020 at 4:33 p.m. in the Council Room at 101 South Second Street. Commissioners in attendance were Jay Eddy, Jeff Amo, Pete Olson, and Don Mathews. Also present were General Manager Casey Engebretson and Office Manager Julie Babcock.

A motion was made by Commissioner Eddy and seconded by Commissioner Olson to approve the minutes from the October 26, 2020 regular meeting.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Olson to approve the accounts payable vouchers; CK #36870 - #36953; HC #100447 - #100457) – Totaling \$922,756.37.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

Casey Engebretson informed the Commission of the proposals from Bank First for the water and sewer bonds for the new utility operations center. Bank First's proposals for both issuances were for a term of 20 years at a true interest cost of 1.90%. It was also mentioned that a debt reserve will not be required for either issuance. Casey stated that due to the low interest rate and the fact that a debt reserve is not required, the total borrowed for the water bond and the sewer bond will decrease approximately \$132,000 and \$80,000, respectively.

A motion was made by Commissioner Amo and seconded by Commissioner Eddy to approve Resolution 2020-5; a Resolution of the City of Black River Falls Municipal Utility Commission Regarding the 2020B Water System Revenue Bond in the Approximate Amount of \$1,318,000 for Development Of and Allocating Costs for a New Municipal Utility Building.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve Resolution 2020-6; a Resolution of the City of Black River Falls Municipal Utility Commission Regarding the 2020C Sewerage System Revenue Bond in the Approximate Amount of \$710,000 for Development Of and Allocating Costs for a New Municipal Utility Building.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Olson to approve Resolution 2020-7 – Jackson County Bank Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town, or School District Monies, for the purpose of creating a 2020B Water Revenue Bond P&I Account.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Amo to approve Resolution 2020-8 – Jackson County Bank Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town, or School District Monies, for the purpose of creating a 2020C Sewer Revenue Bond P&I Account.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Olson to award Community Contribution Grants as follows: \$600.00 to the Boys & Girls Club and \$310.00 to the Karner Blue Garden Club.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Eddy and seconded by Commissioner Amo to approve a 1.5% wage increase for all non-exempt employees, effective 1/1/2021.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Amo to adjourn to closed session at 5:16 p.m., pursuant to Section 19.85 (1)(c) for the purpose of conducting performance reviews of the General Manager, Office Manager, and the Electric Operating Superintendent.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Amo to reconvene to open session at 5:39 p.m.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to approve a 1.5% wage increase for the General Manager, Office Manager, and the Electric Operating Superintendent, effective 1/1/2021.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

The next meeting is scheduled for December 28, 2020.

A motion was made by Commissioner Amo and seconded by Commissioner Mathews to adjourn at 5:40 p.m.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

Casey Engebretson, General Manager
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