

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

November 18, 2019

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on November 18, 2019 at 4:30 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Jay Eddy, Pete Olson, Don Mathews, and John Lindahl. Also present were General Manager Casey Engebretson, Office Manager Julie Babcock, and Electric Operating Supt. Kevin LaValley.

A motion was made by Commissioner Eddy and seconded by Commissioner Olson to approve the amended agenda.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion carried.

A motion was made by Commissioner Lindahl and seconded by Commissioner Mathews to approve the minutes from the October 28, 2019 Regular Meeting.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion carried.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to approve the accounts payable vouchers; Accounts Payable (CK #36047 - #36123; HC #100340 - #100347) – Totaling \$631,351.86.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion Carried.

Julie Babcock reviewed the October 2019 financial statements and arrearages.

Casey Engebretson reminded the Commission of the water rate case public hearing on December 3, 2019 at 10:00 a.m. at City Hall. One public comment has been received to-date.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to authorize the General Manager to execute the contract with S.E.H. for Phase II A/E services on the utility building, contingent upon clarification of the compensation language in the contract.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion carried.

Casey Engebretson provided an update on the Utility Operations Center. The Committee met on November 13th to discuss the initial cost estimate. Initial “all-in” costs were estimated at approximately \$5,388,000. The Committee discussed potential cost saving measures and design schedules.

A motion was made by Commissioner Eddy and seconded by Commissioner Lindahl to make Community Contribution donations in the amount of \$180.00 each to the Karner Blue Garden Club and the Black River Falls High School Choral Department.

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion carried.

Casey Engebretson informed the Commission that the insurance carrier dropped coverage on the hydro equipment and substations. City Administrator Brad Chown arranged temporary coverage until another quote could be obtained. Kevin LaValley and Casey will meet with an insurance representative on November 20th to discuss equipment coverages.

Commission President John Lund presented Commissioner John Lindahl with a plaque commemorating his years of service to the Utility Commission. This was John's final meeting. Mayor Jay Eddy has appointed Jeff Amo to fill the seat of John Lindahl.

A motion was made by Commissioner Lindahl and seconded by Commissioner Olson to adjourn at 5:17 p.m..

Aye: Lund, Lindahl, Olson, Mathews, and Eddy
Motion carried.

Casey Engebretson, General Manager
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