

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

October 26, 2020

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on October 26, 2020 at 4:30 p.m. in the Council Room at 101 South Second Street. Commissioners in attendance were Jay Eddy, Jeff Amo, Pete Olson, and Don Mathews. Also present were General Manager Casey Engebretson and Office Manager Julie Babcock.

A motion was made by Commissioner Amo and seconded by Commissioner Olson to approve the minutes from the September 28, 2020 Regular Meeting, October 1, 2020 Special Meeting, and October 21, 2020 Special Meeting.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Olson to approve the accounts payable vouchers; CK #36796 - #36815 and #36817 - 36869; HC #100439 - #100446) – Totaling \$650,110.70.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

Casey Engebretson informed the Commission that language in the 2010 USDA loan requires USDA acceptance of procurement methods for any future borrowing involving electric revenues. The state office of the USDA accepted our methods on September 29, however, we were recently informed by the USDA that the dollar amount of the operations center electric bond with require acceptance at the federal level as well. Casey provided supplemental information regarding BRFMU's A/E, CM, bid, and contract procurement process. Once acceptance is received from the USDA, we can proceed with issuing the bond.

Dave Keating (Miron) reviewed the bids received for the operations center project and answered questions from the Commission. Dave also reviewed the Guaranteed Maximum Price (GMP) Amendment and clarified the costs included in the GMP.

A motion was made by Commissioner Eddy and seconded by Commissioner Amo to approve the bids for the construction of the operations center, contingent upon USDA acceptance of BRFMU's procurement methods.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to approve the GMP Amendment with Miron at a value of \$4,013,048.00, contingent upon USDA acceptance of BRFMU's procurement methods.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to designate Casey Engebretson as the Owner's Representative for the operations center project.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

Julie Babcock reviewed the September 2020 financial statements and arrearages. Arrears continue to be well above previous years. The extension of the PSCW moratorium on disconnects and its impact on financials was discussed.

Julie Babcock presented the 2021 electric, water, and sewer budgets to the Commission. The Commission discussed the draft budgets.

A motion was made by Commissioner Mathews and seconded by Commissioner Amo to approve the 2021 electric, water, and sewer budgets.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion Carried.

Casey Engebretson informed the Commission that the FEMA/WEM reimbursement for the dam repair project was received on October 22nd. The reimbursement was in the amount of \$511,835.93. A LOC was established at the for the project and had a balance, including interest, of \$329,031.50. Julie Babcock paid-off the LOC and placed the remaining balance into the general checking account.

Casey Engebretson informed the Commission that the bonds for the operations center require the establishment of three (3) accounts; construction fund account, reserve account, and a P& I account. Casey stated that a resolution is on the agenda to open reserve and P & I accounts. Casey summarized the option to invest the construction funds on a short-term basis with Ehlers. The construction fund investment would be set up to protect the principal and earnings could be utilized on other electric capital purchases. Ehlers informed Casey that the fees would be less than the earnings and the funds would be readily available to fund monthly pay requests.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to authorize Casey Engebretson to work with Ehlers to invest the construction funds.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Eddy and seconded by Commissioner Mathews to approve Resolution 2020-4 – Jackson County Bank Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town, or School District Monies.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

The next meeting is scheduled for November 30, 2020.

A motion was made by Commissioner Olson and seconded by Commissioner Amo to adjourn at 5:31 p.m.

Aye: Lund, Eddy, Amo, Olson, and Mathews
Motion carried.

Casey Engebretson, General Manager
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