

BLACK RIVER FALLS UTILITY COMMISSION MEETING MINUTES

January 29th, 2018

Utility Commission President John Lund called a meeting of the Black River Falls Municipal Utility Commission to order on January 29th, 2018 at 4:28 p.m. in the conference room at 119 North Water Street. Commissioners in attendance were Pete Olson, Don Mathews, Jay Eddy and John Lindahl.

A motion was made by Commissioner Olson and seconded by Commissioner Lindahl to approve the minutes from the December 18th, 2017 regular meeting and the January 17, 2018 Special Meeting.

Aye: Lund, Lindahl, Eddy, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to approve the accounts payable vouchers; Accounts Payable (HC: #001249 - #001259; CK #034257 - #034354; CK #34356 - #34357; CK #100149) in the amount of \$1,609,974.59.

Aye: Lund, Lindahl, Eddy, Olson and Mathews
Motion Carried.

Julie Babcock reviewed the unaudited December financial statement and A/R arrears. Julie informed the Commission that the auditors will be on-site February 6-9.

Casey Engebretson informed the Commission that Xylem would like to partner with the WWTP on another pilot project. The WWTP has realized both energy and chemical cost savings as a result of the previous pilot project agreement with Xylem.

A motion was made by Commissioner Olson and seconded by Commissioner Eddy to proceed with the pilot project with Xylem and to sign the Non-Disclosure Agreement.

Aye: Lund, Lindahl, Eddy, Olson and Mathews
Motion Carried.

Kevin LaValley informed the Commission that an easement agreement is in place with Wal-Mart, which will allow BRFMU to rebuild the East Side circuit from Lincoln Substation to Highway 54 East and provide an alternate feed to the Wal-Mart circuit. The alternate feed to the Wal-Mart circuit will allow BRFMU to take the Lincoln Substation out of service for maintenance and testing.

The Commission made the decision to table the Community Contribution request to the February, 2018 Commission meeting.

A motion was made by Commissioner Olson and seconded by Commissioner Mathews to recommend to the City Council to refinance the 2008 Electric – Hydro Overhaul Loan with the Black River Country Bank with a term of 5 years @ 2.94%.

Aye: Lund, Lindahl, Eddy, Olson, and Mathews
Motion carried.

A motion was made by Commissioner Lindahl and seconded by Commissioner Eddy to recommend to the City Council to refinance the 2013 Water – Anne Street Reservoir Loan with the Black River Country Bank with a term of 5 years @ 2.94%.

Aye: Lund, Lindahl, Eddy, Olson, and Mathews
Motion carried.

Casey Engebretson updated the Commission on the process to purchase a 10-acre parcel from McFour Ventures, LLC. for the purpose of a future operations center. Casey stated that an Offer to Purchase, with contingencies, has been executed. Site assessments/reviews are ongoing.

Casey Engebretson updated the Commission on the Phase II Dam Repair schedule. The proposed schedule includes bid administration in February and contract execution in March. Construction is anticipated to begin in the spring and last approximately 6-8 weeks.

A motion was made by Commissioner Mathews and seconded by Commissioner Eddy to adjourn the meeting at 5:12pm.

Aye: Lund, Lindahl, Eddy, Olson and Mathews
Motion Carried.

Casey Engebretson, General Manager

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